

**COLTON RURAL FIRE PROTECTION DISTRICT #70**  
**MEETING OF THE BOARD (Approved)**  
**FEBRUARY 8, 2011**

\*The meeting was called to order at 6:30 p.m.

Board Members Present: Rex Rice, Danny Fine, Jim Postlewait, Don Vicars and Ivan Maluski

Others Present: Fire Chief Beau Beaudoin, Assistant Fire Chief Gary Anderson, Assistant Fire Chief Kevin Donegan, Clyde Musty, Jan Kaforski, Patrick Carney, CPA, Kathy Donegan, Dan Starr, Alan Frost, Brad Kuhn, Kent Carroll, Joyce Parker, Cindy Fama, representing the Molalla Pioneer, John Apalido, Chris Wagner

\*Don Vicars made a motion to approve the minutes from the January 11<sup>th</sup> regular board meeting. Jim Postlewait seconded the motion and the motion carried by unanimous vote of all board members present.

\*Clyde Musty reviewed the Financial Report and reported that the final payment to retire the 12-year bond will be made this month in the amount of \$51,000. Board members reviewed the bank statements and Jim Postlewait confirmed balances.

Jim Postlewait made a motion to approve the Financial Report as received and Don Vicars seconded the motion. The motion carried by unanimous vote of those board members present.

\*Patrick Carney, CPA reviewed the District's audit for year ending 6/30/10 noting expenditures were within budget. Discussion followed on internal controls and board members reviewing bank statements and checks at board meetings.

\*Public comment was asked for and none was received.

**\*Fire Chief's Report:**

1. Activity Report – Assistant Fire Chief Anderson reported there were 17 calls during the month of January.
2. Turnout Washing Machine – Assistant Fire Chief Anderson reported the machine is on premises and more discussion will be held under Old Business.

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**\*FIRE CHIEF'S REPORT, continued;**

3. Engine Purchase from Estacada - \$250/month for 5 years has been discussed to purchase the engine from Estacada. Chief Beaudoin is waiting to hear back from Estacada's board.
4. Cost breakdown for Physicals – Discussion followed on how to provide physicals and how extensive those need to be and who gets tested first. The contingency fund could be used for a \$200 physical initially and then go by doctor recommendations, or applicants could use their own insurance coverage with the District paying their deductible. Further discussion will be held on this with the potential of adding a line item for physicals on next year's budget.
5. Chief Beaudoin said Estacada Fire District commended Lt. Estey and crew for their help on a mutual aid call. Assistant Chief Anderson was also commended for the District receiving another \$1,000 for the MVA campaign.
6. Student Scholarship Fund – The interns have to pay \$100 per credit hour. Chief Beaudoin suggested helping with that expense especially since cutting the FireMed/LifeFlight program and the training officer position some of these funds could be put toward paying the credit hours. Discussion followed on some auction dollars being designated toward this fund.
7. The First Responder class will begin on Sat. Feb. 19<sup>th</sup>.
8. T-Shirts and sweatshirts will be ordered next week. The active members need turnouts for training purposes; the student interns are equipped with turnouts by the college.

**\*Volunteer Association President Report:** Volunteer President Miranda Carroll was not present. In her absence, Chief Beaudoin had the new volunteers introduce themselves. Discussion followed on new volunteers being interested in the volunteer association but they have not been contacted by any of the association officers and do not know when the meetings take place.

**\*VOLUNTEER ASSOCIATION REPORT, continued:**

Rex Rice said the existing volunteers need to know what the status of the association is so they can move forward.

Kent Carroll stated that under the volunteer association bylaws new recruits can attend volunteer association meetings but they are not voting members until they have completed the academy and the Board votes them in. This process generally takes six months.

Ivan Maluski said he would contact Tim Behrens to determine what the status is of the volunteer association since there appears to be a transition happening.

**\*OLD BUSINESS:**

1. Budget Committee Vacancies - Danny Fine made a motion to approve Dave Conner for Position #2 of the Budget Committee. Don Vicars seconded the motion and the motion carried unanimously.
2. Turnout washing machine – Assistant Fire Chief Anderson received three bids for septic work so the machine can be operational, as follows:
  - TLC Excavating –Bid #1 \$4,130 - pump old tank fill w/gravel, new line  
Bid #2 \$1,225 - additional trenching/gravel fill
  - KLM Excavating –Bid #1 \$4,500 - pump old tank fill w/gravel,  
trenching/gravel fill  
-Bid #2 \$2,800 - install rebar/pour 4" concrete
  - Crestwell -Bid # 1 \$5,100 - Remove or collapse steel tank  
fill w/gravel and compact; run line  
to pipe next to sidewalk and hook into  
new system  
-Bid #2 \$2,100 - Both concrete pads replaced (6")

Danny Fine made a motion to award the bid to Crestwell Construction to remove the tank and to replace both concrete pads up to an amount of \$7,100. Don Vicars seconded the motion and the motion carried by unanimous vote of those board members present.

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**\*OLD BUSINESS, continued:**

3. District policy review will be held on Saturday, March 12<sup>th</sup> at 9:00 a.m.
4. Farmers/Crafters Market Proposal – This item will be put on next month's agenda to give the Farmers Market manager an opportunity to present a formal proposal to the board.

**\*NEW BUSINESS:** Discussion followed on an invoice for continuing education that was paid last year for an EMT-1 certification in the amount of approximately \$1100. The volunteer EMT has since resigned from the department. Rex Rice said when the District pays for continuing education the intent is for that to be a win-win situation and for the community to benefit from that education by services being provided. There is no policy reflecting this issue and that is something that needs to be addressed during policy review.

The board consensus is that the community has lost their investment. A letter will be sent to former volunteer Brad Kuhn addressing this issue.

Ivan Maluski made a motion to approve the minutes of the January 26<sup>th</sup> special board meeting held with Estacada Fire Department. Danny Fine seconded the motion. The motion carried by unanimous vote of those board members present. Chief Beaudoin will help coordinate the next joint meeting with neighboring districts.

\*The meeting adjourned at 8:30 p.m.

Respectfully submitted,

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Ivan Maluski, Secretary/Treasurer