

COLTON RURAL FIRE PROTECTION DISTRICT #70  
MEETING OF THE BOARD  
OCTOBER 11, 2011

\*The meeting was called to order at 7:05 p.m. with the flag salute.

BOARD MEMBERS PRESENT: Ivan Maluski, Joyce Parker, Rex Rice, Jim Postlewait

OTHERS PRESENT: Fire Chief Richard Beaudoin, Assistant Fire Chief Gary Anderson, Jan Kaforski, Joyce Veelle, Brad Kuhn

\*Rex Rice made a motion to approve the minutes from September's regular board meeting. Jim Postlewait seconded the motion and the motion carried by unanimous vote of all board members present.

\***Public Comment** was asked for and none was received.

\***Financial Report:** Assistant Fire Chief Gary Anderson reviewed the financial report. Fuel costs were up in September due to pump testing that was done in Silverton and an increase in training. Line Item #540 reflects two towing bills for E-123 once to bring it back to the station and once to take it to the repair shop. A new ignition module was put in and then it wouldn't start. The distributor has been replaced. The repair bill for E-123 will be reflected on next month's financial report. Anderson reported he has not received a breakdown on the cost of repair for E-129. Dues were paid for Clackamas County Fire Investigation Team and to Oregon Fire Chief's. The PERS contribution is not reflected on the report because the information has not been received by Precisely Payroll.

Jim Postlewait made a motion to approve the Financial Report as received and Rex Rice seconded the motion. The vote was called for and the motion carried by unanimous vote of all board members present.

\***Fire Chief's Report:** Assistant Fire Chief Anderson reviewed the monthly activity report. Discussion followed on the mutual aid call with Oregon Department of Forestry on a wild land fire. Without looking at the run report Chief Anderson was not sure if ODF was toned on the call at the same time Colton was but Colton personnel called ODF and asked C-COM to tone them. An area of approximately 50 feet to 170 feet burned overnight and into the next morning with flared ups.

Chief Anderson said procedure is the local fire department is toned first and as ODF takes more time to respond. The district gets the taxes for the house and one acre and ODF gets the rest so that is their protected area even though the local fire department is first on the scene. Colton also asked for mutual aid from Clackamas Fire District.

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Joyce Parker asked if enough volunteers responded and Anderson said plenty of volunteers responded. Chief Beaudoin said the volunteers hiked around to try to find the fire which was difficult to locate because of the terrain and the time of day. There were eight responders and eight pieces of equipment that responded to the ODF fire.

Joyce Parker asked if there was an issue with retones. Assistant Fire Chief Anderson said there will always be retones because of the time it takes the duty officer to get up, get dressed and respond. Chief Beaudoin said the duty officer doesn't hear E-129 go on the air so sometimes retones are asked for before they should be. Chief Beaudoin said retones are not a bad thing and it may not always indicate that everyone is not already in route to the call.

Sleeper Program – ColtonTel has prepared a month-to-month lease for the district to use one of the apartments behind the phone company. The agreement states that the district will be responsible for utilities and insurance and can use the space at no charge in exchange for added security for the phone company. Chief Beaudoin said there is a waiting list for the three positions available. Most will be fire science program college students. Chief Beaudoin and Anderson will come up with a list of criteria for who will be chosen to participate in the sleeper program and a code of conduct will be put in place. The upstairs sleeping room will become another training room.

Discussion followed on estimated utility costs. The estimate is \$150/per month and could come out of the bookkeeping line item. The program will not begin until January. Discussion followed on adequate lighting between the apartment and the fire station.

Discussion followed on ambulance service and the potential of parking another rig in District. Chief Beaudoin said he doesn't want to jeopardize the district's relationship with Molalla Fire District by pursuing this idea.

Dr. James is retiring in late November as the district's physician advisor. Molalla Fire District has been paying \$1,000 a month for this service and Colton has piggybacked with Molalla. The district has to be under the direction of a supervising physician who needs to make sure that district training is done properly. If anything happens in the District it is the physician advisor's M.D. that is on the line. The District can't respond to medical calls unless there is a physician advisor.

A lot of medical equipment, including an AED that will go on E-129, has been donated to the District by Kathy Donegan.

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**\*Fire Chief's Report, continued:** The high school program continues with four great students doing the first responder program. They can go out on calls in an observing capacity and they are covered by District insurance.

The officer academy will start on Thursday, October 13<sup>th</sup> with nine volunteers signed up and five will be promoted. There will be a squad leader position for those not promoted. Chris Paul from ODF has joined the department as a captain. One lieutenant is on leave currently and one captain will be deployed for six months.

The AFG grant has been filed asking for \$100,000 for personal protection equipment. There is no news on the Homeland Security grant.

Special Districts has sent out a longevity credit and rate lock agreement for a two year program where the rate for property and casualty insurance will go up no more than 5% annually. The district will get money back in the amount of \$1,058.50 in January 2012 and January 2013 if the agreement is signed. This will be put on November's agenda.

Chief Beaudoin requested a new pair of turnouts. Rex Rice made a motion to approve the purchase of up to \$2,000 for one set of turnouts for Chief Beaudoin. Joyce Parker seconded the motion and the motion carried by unanimous vote of all board members present.

The volunteers will be holding their annual banquet and want to get approval to expend the budgeted amount. Reimbursement will be made on receipts provided to the board. Jim Postlewait made a motion to authorize the volunteer banquet budget of up to \$2,000. Rex Rice seconded the motion. Joyce Parker voiced concern about the volunteers planning their own banquet and saying it should come from the district as a thank you. Chief Beaudoin said when the volunteers plan it there is no room for griping. The motion carried by unanimous vote of all board members present.

Chief Beaudoin said there are not enough badges to go around. A new design has been created with Colton Fire District on it. The cost is \$1,085. zRex Rice made a motion to approve an expenditure of up to \$1,200 for badges to come out of line item #595-uniforms. Jim Postlewait seconded the motion and the motion carried by unanimous vote of all board members present.

Discussion followed on going for a bond in November 2012. At next month's meeting Chief Beaudoin will bring more information to the board on options and costs on how to move forward on this project.

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**\*Fire Chief's Report, continued:** Joyce Parker thought it a good idea to start discussion with the public that the fire district's portion of patron's tax bill has gone down because the district was responsible and paid the last bond in full as promised.

Discussion followed on the website and problems with the webmaster that are not being resolved.

Discussion followed on the officer's training software that needs to be downloaded on the District's computer which is full. Joyce Parker made a motion to approve purchasing a laptop computer to be used for training purposes with the funds coming out of the capital outlay fund. Jim Postlewait seconded the motion. The motion carried unanimously by a vote of all board members present.

**\*Volunteer Association President Report:** There was no report available.

**\*Old Business:** Second reading of D.P. 101.1 – District Policy Procedures. Joyce Parker said she was opposed to going to a single reading of policies and was in favor of keeping the current policy in place where two readings are done. Rex Rice and Jim Postlewait were in favor going to a single reading of policies in order to streamline the process and make adopting a policy less cumbersome.

Rex Rice made a motion to adopt DP 101.1 as re-written and Jim Postlewait seconded the motion. Joyce Parker and Ivan Maluski voted nay and Rex Rice and Jim Postlewait voted yea. With a vote of 2 nays and 2 yeas, this item will be placed on next month's agenda.

Discussion followed on providing board members with the proposed revised policies as amended in March 2011. Review can be done at the November board meeting.

Confirmation of attendance at the OFDDA/OFCA conference was done. Joyce Parker and Rex Rice will attend the 2-day conference only. Ivan Maluski, Fire Chief Beaudoin and Assistant Fire Chief Anderson will attend the pre-conference and the 2-day conference.

Ivan Maluski made a motion to approve expending up to \$2,500 for board members and staff to attend the OFDDA/OFCA conference November 3<sup>rd</sup> through November 5<sup>th</sup> in Seaside. Jim Postlewait seconded the motion and the motion carried unanimously by vote of all board members present.

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**\*New Business:** Jim Postlewait informed other board members that Clyde's 76-station is going through ownership changes and Jim expressed his concern about the potential of apparatus running out of fuel on a Sunday or nights when the 76-station is closed. Discussion followed on options including having fuel on site at the station or working with the school as in the past, or talking with Bob at the 76-station to have access after-hours. Assistant Fire Chief Gary Anderson will look into options and report back to the board at November's meeting.

Jim Postlewait asked Ivan Maluski if he received a letter from Mr. Ken Nelson and stated he didn't receive a copy of the letter or the response. Ivan said the letter was addressed to him. Jim said if the letter had anything to do with the fire district or the fire board then that letter was also addressed to the board members and a copy should be provided to all board members. Ivan said he didn't respond to the letter and he will provide a copy to all. Jim said none of the board members get here private mail here. Ivan said he doesn't intend to read letters received at board meetings like Rex did in the past. Both Jim and Rex said as a policy any correspondence received by any board member should be shared with all board members. Joyce Parker said she did get a copy of that letter from Mr. Nelson last week and he also said he would be providing copies of that letter to the other board members. Ivan will make a copy of the letter and put it in the other board members boxes.

Assistant Fire Chief Anderson mentioned if board members receive e-mails at home about District business then the home computer becomes public property. Ivan Maluski said he'd like board member to have e-mail addresses through the website. Chief Beaudoin said there are ten e-mail addresses available through ColtonTel.

Jim Postlewait said it's been about six weeks since the letter from Mr. Nelson was received by Ivan and asked if Mr. Nelson is being ignored or what. Ivan Maluski said he didn't recall what was in the letter and if it's something that should still be discussed it can be brought up later. Ivan said there was mention of the website but that was discussed in public comment at last month's meeting.

Assistant Fire Chief Anderson said the volunteers wanted to thank Rex Rice, Jim Postlewait and Joyce Parker for attending Kevin Donegan's funeral.

\*The meeting adjourned at 9:05 p.m.

Respectfully submitted: \_\_\_\_\_, Joyce Parker, Secretary/Treasurer