

COLTON RURAL FIRE PROTECTION DISTRICT #70
BUDGET COMMITTEE MEETING
MAY 10, 2011

*The meeting was called to order at 6:30 p.m. with the flag salute and invocation.

Budget Committee Members Present: Rex Rice, Don Vicars, Danny Fine, Jim Postlewait, Ivan Maluski, Ann Miller, Dave Conner, Jason Carroll, Diana Fine

Others Present: Fire Chief Beau Beaudoin, Jan Kaforski, Tim Behrens, Joyce Veelle, Dennis Stafford, Ken Nelson, Joyce Parker, Kathy Donegan, Dave Conner, Assistant Fire Chief Gary Anderson by telephone

*Introductions of the Budget Committee Members were held.

*Rex Rice asked if the committee wanted to vote or appoint a Chairperson and Secretary for the Budget Committee. Jason Carroll said he has been the Chairperson in prior years and offered to be the Chairperson again. Ann Miller said she has been the Secretary before and agreed to step up to be the Secretary of the Budget Committee this year.

The meeting was turned over to Jason Carroll as Chairperson. Jason said the Budget Officer is Chief Beaudoin and he will go through the budget. If anyone has any questions, it's best to deal with them at that time. Jason asked Beau if there have been changes to please explain what those changes are so not so many questions have to be asked.

*Chief Beaudoin started with LB31, General Fund, Personnel Expenditures. There has been a change under Chief's salary from last year due to combining Assistant Fire Chief Gary Anderson and Chief Beaudoin's salary into one line item. No extra cost has been added on to the budget by Chief Beaudoin being hired.

Last year there was \$27,000 budgeted for health/dental insurance, this year there is a zero on that line item. That \$27,000 went into the Chief's salary. When Gary Anderson was demoted his salary was decreased by \$10,000 a year. By reducing Anderson's wage and reducing the health/dental insurance one job was made into 1.5 jobs at no extra cost to the District.

Line Item 3, Duty Office/Replacement help is for coverage during the day to be present by both the Fire Chief and the Assistant Fire Chief is out of District.

Line Item 5, is payroll taxes, fica and PERS. PERS went up to 12.5% from the current 3.39%. PERS goes up and down and it is something the District is not in control of.

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Chief Beaudoin was paying his portion of PERS, but the District was not paying any PERS on Chief Beaudoin until Joyce Parker brought up the subject of the District paying PERS for the Fire Chief. PERS is only paid on the Fire Chief and the Assistant Fire Chief.

Item #7, Fire Med/Life Flight was cut this year.

Assistant Fire Chief Gary Anderson was contacted at this time to clarify why Line Item #9 life insurance didn't list any amount. Gary said that was an error it should read \$3,000.

Line Item #14, Duty Officer that is the shift coverage from 5:00 p.m. until 8:00 a.m. the next morning and the weekends.

Line Item #17, Telephone went up because the District pays Chief Beaudoin's monthly cell phone bill.

Line Item #23, Maintenance/Tools/SCBAs and Medical Equipment was combined into one line item for an amount of \$4,500.

Line Item #24, Maintenance Electronics was increased by \$200 and that line item is for pager and radio maintenance and flashing of the 800 radios. Line #16 is the a-pagers that are leased.

Don Vicars asked about fuel costs. Gary Anderson said fuel costs was increased from last year by \$3,000 to \$39,900. There was a misprint on last year's budget which should have been \$36,900.

Line item # 27, Legal Fees was increased to \$5,000.

Jason Carroll asked about the Duty Officer being changed to a different category. Chief Beaudoin said it shouldn't have been under Personnel because they are not employees. That figure did not change from last year.

Line item # 2 (on Page 2 of LB31), lease for engine 125 is a new line item this year in the amount of \$3,000.

Line Item #5, Health and Safety is for volunteer physicals.

Line Item #10, Training was increased due to the amount of volunteers.

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Capital Outlay was reviewed. Jason Carroll asked what protective gear includes. Chief Beaudion said protective gear includes turnouts, helmets, gloves. Rex Rice said last year a need was recognized to purchase new turnouts. Rex said Lake Oswego has donated 40 pairs of usable turnouts to our District. But, boots, gloves and helmets need to be replaced.

There was no change in the Contingency fund of \$25,000.

Total expenditures under the General Fund is \$338,174 with an \$85,000 cash carry over.

The Bond has been paid off so there is no new information on that form.

The Reserve Fund was reviewed on a line-by-line basis. Jason Carroll asked about what has been expended this year. Spending included the turnout washing machine, paving the back lot, the old septic tank was removed, and the roof was replaced.

Ivan Maluski said at some point the Reserve Fund was up to \$94,000 and he asked how did it grow that high? Danny Fine said it was accomplished by prudent spending in previous years. An amount of \$40,000 has been budgeted to spend in fiscal year 2011-2012 out of the Reserve Fund. Jason Carroll said in the future some money needs to be put back into the Reserve Fund. Assistant Fire Chief Anderson said it's possible that \$5,000 to \$8,000 could be put into the Reserve Fund by the end of the year.

*Jason Carroll asked if there were any other questions. Danny Fine asked what the uncollectible percentage is. Assistant Fire Chief Anderson said it's 6.4%.

*Jason Carroll opened up questions to the public.

Tim Behrens asked if the amount budgeted under legal is not spent in full can the remaining amount be added to the Reserve Fund. Chief Beaudoin said that amount would be added to the cash-carry over for the fiscal next year.

Joyce Parker asked if the amount under the SAIF line should be increased with the potential of having more volunteers in the future.

After discussion, it was determined to increase Line Item #8 SAIF to \$5,000.

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The unappropriated ending balance will be \$84,652 and total expenditures will be \$339,046.

Tim Behrens said in the past the Life Flight/Fire Med insurance was maintained for the volunteers. Tim said if you live in Colton the coverage is cheap and thought the volunteers should be made aware that the coverage is no longer being paid by the District. Chief Beaudoin said the decision to drop this coverage was made some time ago.

Danny Fine made a motion to approve the proposed budget as presented with the few changes noted above. Don Vicars seconded the motion and the motion carried unanimously by those budget committee members present.

*The budget committee meeting adjourned at 7:35 p.m.

Respectfully submitted,

Ann Miller, Secretary