

**COLTON RURAL FIRE PROTECTION DISTRICT #70**  
**MEETING OF THE BOARD**  
**MAY 10, 2011**

\*The meeting was called to order at 7:45 p.m. with the flag salute and invocation.

Board Members Present: Rex Rice, Don Vicars, Danny Fine, Jim Postewait and Ivan Maluski

Others Present: Fire Chief Beau Beaudoin, Jan Kaforski, Kathy Donegan, Tim Behrens, Dave Conner, Kendra Kimbirauskas, Cindy Fama

\*Danny Fine made a motion to approve the minutes from the April 12<sup>th</sup> regular board meeting. Don Vicars seconded the motion and the motion carried by unanimous vote of those board members present.

\*The Financial Report and the bank statements were reviewed with no out of the ordinary spending reflected. Discussion followed on purchasing a new computer. Clackamas County was contacted to determine if they have equipment the District could obtain at no charge, but that is not the case.

Danny Fine made a motion to approve the Financial Report as received and Jim Postlewait seconded the motion. The motion carried by unanimous vote of those board members present.

Danny Fine made a motion to authorize Assistant Fire Chief Gary Anderson and Jan Kaforski as custodians of District bank accounts at West Coast Bank in Molalla. This does not include being a signer on any of the bank accounts. Jim Postlewait seconded the motion and the motion carried by unanimous vote of those board members present.

Discussion followed on checks and balances and ways for the bank statements and the District's funds to not be compromised.

\*Public Comment: Ken Nelson asked about purchasing new computers and there was no mention of that in the budget for next year. If a new accounting system is to be purchased does that mean Clyde Musty will no longer be doing that job? Who is the \$10,800 budgeted for bookkeeping services going to be paid to? Rex Rice said that amount was retained in the budget because it will go to that position. Ivan Maluski said there is some question about how that will be handled in the future. Those funds may even go to a computer system. The amount was not reduced because we are unsure how things will change come July 1<sup>st</sup>. There is \$1,000 budgeted on Line item #23 in the General Fund for computers in fiscal year 2011-2012.

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\*Public Comment continued: Tim Behrens said a computer could be purchase on June 30<sup>th</sup> and then another one could be purchased in July.

Jason Carroll said he was impressed by the presentation made at the school board's meeting last night. Someone should attend a board meeting to see that they had a screen to project items that are in front of the board members so the audience isn't guessing what the board is talking about.

Joyce Parker asked if any grants have been applied for in recent months. Chief Beaudoin said no what with the academy going on and other things happening lately there hasn't been time to apply.

\*Fire Chief's Report:

Chief Beaudoin reported there were 13 calls in April.

Discussion followed on volunteer numbers and a competitive high school program in the future and what the budget can handle.

A Portland engine may be available to the District as a donation.

\*Volunteer Association President Report: The volunteer association has decided to rejoin the Oregon Volunteer Firefighters Association.

Discussion followed on monetary donations coming in and donations coming in for the auction. The association asked the board to access the volunteer association funds that are usually used for an annual banquet, but the dollars are needed to purchase supplies for the auction breakfast/lunch. Danny Fine said \$2,000 has been budgeted and the volunteers can use any of that amount they see fit. The Fire Chief can authorize a check up to \$1,000.

The annual auction will be held on Saturday, May 21<sup>st</sup> beginning at 7 a.m. with the auction starting at 10 a.m.

The association will participate in the Hood to Coast race held in August 2011.

No association money has been used for the board election campaign.

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Rex Rice read a letter addressed to Ken Nelson April 21st in response to his letter to the Board dated April 9, 2011. Ken Nelson asked that his letter be included with the meeting minutes.

\*Old Business: A letter from Kendra Kimbriauskas was read stating that the Farmer's Market is pulling out of their request to use District property to hold the market this summer due to unreasonable costs.

Rice informed board members that the OFDDA/OFCA conference will be held in Seaside this November.

Discussion followed on the contract for the fire chief. A special board meeting will be held on Monday, May 23, 2011 to complete a draft contract that will be sent to the attorney for review and then adopted at the June board meeting.

District policies continue to be a work in progress. Rex Rice said Special Districts has informed the board that since the policies are internal they don't need a first and second reading. They can be adopted in their entirety.

\*New Business: Danny Fine said he is curious that all information from other agencies should be shared with the rest of the board. Danny said Ivan Maluski received information from the District Attorney's office. Ivan said the correspondence has to do with Brad Kuhn's information request and why the District had not responded within five days.

Rex Rice said as board president he thinks it's important that all board members get copies of any information provided to any board member, so all board members are on the same page. Ivan said he thought all board members had received the same letter. Ivan will provide all board members with a copy of that correspondence.

\*Added Agenda items: Joyce Parker asked for clarification on requesting records. Joyce said she thought Jan Kaforski was the custodian of the records. Her response was replied to in a timely manner. The policy should state who the request should go to.

Rex Rice asked that requests for records be put in writing.

Kendra Kimbriauskas had a question about why e-mails addresses are not available for the board of directors since other public agencies have e-mail addresses available for board members.

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\*Added Agenda Items, continued: Rex Rice said after talking with the District's attorney the board decided not to use e-mails because their personal computers may be confiscated if there is litigation.

\*The meeting adjourned at 9:30 p.m.

Respectfully submitted,

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Ivan Maluski, Secretary/Treasurer